Dealership Sign-Up

- ☐ **Original signed Service Agreement**
- ☐ **Original signed ACH or Credit Card Authorization Form**
- ☐ **Copy of dealer's license**
- ☐ **Copy of sales tax certification number**
- ☐ **Original dealership's Power of Attorney**
- ☐ **Lender's sheet (lienholder codes with address per states, if applicable)**
- ☐ **Copy of Lender's Power of Attorney (if applicable)**

Name of Billing Clerk and email address *(Individual receiving invoices)*

Name of Administrator and email address *(Individual maintaining user list)*

Name of Title Clerk and email address

Names of Sales and Finance Department employees and email addresses

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